

FAMILY COURT PROTECTIVE ORDERS MODIFICATION INSTRUCTIONS

You ***must*** complete and submit **one (1) completed copy each** of the following documents when applying for a Modification of a Family Court Protective Order:

1. Motion to Amend/Dissolve HRS 586 Protective Order; Notice and Summons

AND

2. Proof of Service

Documents must be submitted in person between the hours of ***8:00 a.m. and 3:00 p.m.*** to the Service Center of the Second Circuit Court, 2145 Main Street, Suite 141-A, Wailuku, HI Phone: 244-2706.

Some things to keep in mind when applying for a Family Court Protective Order Modification:

- ❖ Documents must be submitted in person to the Service Center at the above address only.
- ❖ It is important that the documents be filled out correctly and completely. (The Caption and Case Number must be filled in exactly as it appears on the Protective Order)
- ❖ If the Respondent is the Movant (person asking for the Motion), there is a non-refundable filing fee of \$15.00. Filing fee is due whether the Motion is **GRANTED** or **DENIED**.
- ❖ The address for the person to be served with the Motion **MUST** be included on the both documents.

Pursuant to HRS 586-9, Modification of Order, that the “court may deny, without hearing, a motion to dismiss or to modify the terms of an existing order for protection if the motion, on its face, does not allege facts sufficient to establish a material change in the circumstances of the parties since the issue or last modification of the order.”